

**2025**  
**Parents Guide to**  
**Riverton Primary Campus**

**For parents. By parents.**



# Welcome

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## Welcome

A warm welcome to all our new and returning parents of the Riverton Primary Campus community.

For new parents, we understand that starting at a new school can be overwhelming. This guide has been designed to get you off to the right start.

To returning parents, welcome back! Read on to find out what 2024 has in store for you and how you can get involved in our vibrant school community.

## About this guide

This is a guide made for parents, developed by parents. It features valuable information about the programs, resources and events available to you. To help you navigate the 2024 school year and enhance your experience of being within the Riverton Primary Campus community.

From overviews of the parent groups operating at the campus, to a list of go to apps, parent tips, a campus map, and the line up of meetings and events. There is sure to be something of interest for all.

We encourage you to take the opportunity to engage with the school community. There are many options, from connecting with one of the parent groups, attending events or volunteering your time.

Together, let us create a vibrant and inclusive environment where our children can thrive academically, socially, and emotionally; and parents feel connected, supported and engaged.

## Acknowledgement of Country

We acknowledge the Traditional Owners of the land our school community resides, the Whadjuk people of the Noongar Nation; and we pay our respect to their Elders, past, present and emerging.

## Acknowledgements

We would like to thank the Riverton Primary Dads Group, Riverton EALD Women’s Business, Riverton Primary P&C and Riverton Primary Campus for their contributions and support in bringing this guide to life.

An initiative proudly supported by:

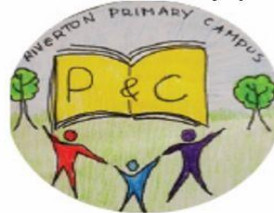




# RIVERTON PRIMARY P&C ✨ COME ALONG AND GET TO KNOW US!

## WHO ARE WE?

We are a group of school parent volunteers getting together to add extra fun to our kid's schooling experiences.



## OUR VISION

Creating an enriching and inspiring campus where all students reach their full potential and are supported by a connected and welcoming school community.

## OUR EVENTS

Mother's Day stall  
Father's Day stall  
Easter Raffle  
School Disco

WE WANT YOUR IDEAS!



## VOLUNTEERING WITH US

We would love your help! The more hands we have the less we each need to do. You can be involved with one activity, or many, the choice is totally yours and always 100% appreciated.

## HOW CAN YOU HELP?

Come along to a meeting with your ideas and support. If you can't make the meetings, that's ok.

Join our Volunteers WhatsApp group.



## MEETING DATES

Our meetings are held twice each term.

When: Tuesdays - week 2 and week 8 @ 19:00

Where: Staff Room (behind the uniform shop)



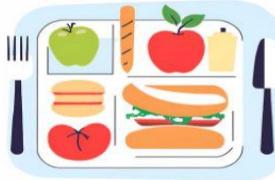


# THE WONDERFUL THINGS YOUR VOLUNTARY CONTRIBUTIONS AND FUNDRAISING HAVE HELPED WITH

## 1 CANTEEN

Funded and maintained by the P&C, the canteen was refurbished through the efforts of P&C members.

A variety of lunch options are provided by the canteen, 5 days a week!



## 2 UNIFORM SHOP

Founded by the P&C and managed by dedicated parent volunteers.

We are one of the remaining schools in WA to offer an on-site uniform shop.

## 3

### COMMUNITY

The P&C provides support to the Riverton Primary Dads and EALD Women's Business groups and the amazing events they conduct through the year.

Riverton Primary Dads Group



## 4 CLASSROOM

The P&C makes a real difference in the classroom! We have contributed to Early Learning Reader books, musical instruments (ukuleles), and sporting equipment.

## 5

### 2020-24 PROJECTS

- Canteen upgrade - \$8000
- Logs/steppers Queen's Jubilee Tree planting - \$7500
- Oval shade structure - \$20,000
- Year 1 area mural - \$5000
- Funky Monkey play equipment - \$12,000
- Soccer goals - \$4000
- School BBQ - \$1300



## 6 MUCH MORE...

Your contributions have helped with so much more, extra curricular chess lessons, donations to the year 6 graduation morning tea, end of year book prizes, the list goes on...



# THANK YOU FROM THE P&C!!!



## Riverton Primary Campus Parents & Citizens (P&C) Association

### P&C Executive Committee & Roles:

The Committee is made up of the 4 Office Bearers and 3 additional members, each with defined roles:

#### President (Office Bearer)

- Acts as a public face of the P&C.
- Primary link between the parent body and the school administration.
- Ensures activities are sanctioned.
- Chairs P&C general and executive meetings.
- Ensures members abide by the P&C Constitution
- Principal employer of P&C employees.

#### Secretary (Office Bearer)

- Provides notice of upcoming meetings.
- Distributes agenda and reports before meetings.
- Takes attendance and minutes at meetings.
- Collects and distributes P&C mail.
- Maintains P&C register of members.
- Organise and maintain P&C documents.

#### Uniform Shop Coordinator

- Manages the uniform shop, which is open once a week – Friday 8:30am to 9am.
- Liaises with suppliers and places orders.
- Maintains stock levels and conducts regular checks and an annual stocktake.
- Manages online sales through Flexischools and delivers orders to students or the front office.
- Reports sales and stock to the P&C at the general meetings.

#### Canteen Coordinator

- Coordinates with the school canteen manager and raises canteen-related matters to the P&C.

#### Vice-President (Office Bearer)

- Assists the President where needed.
- Acts as WACSSO liaison.
- Chairs meetings in President's absence.

#### Treasurer (Office Bearer)

- Receives, accounts and banks all monies payable to the P&C.
- Ensures all amounts owed by the P&C are paid.
- Ensures that the accounting practices of the P&C are open and transparent and comply with the P&C's Constitution and Code of Conduct.
- Monitors the P&C's financial position.
- Maintains asset register.
- Ensures the P&C meets its responsibilities to employees including complying with awards or agreements, paying wages, taxes and superannuation.
- Prepares and presents reports to each general meeting of the accounts.

#### Fundraising Committee Member

- Organises fundraising events such as the disco, Easter raffle, Mother's Day and Father's Day stalls.
- If you have an idea and would really like to see it happen, join this team.
- There are always a few people on this committee, so if you join, you won't be left organising everything alone.



#### P&C Facebook Group

- Request to join our private Facebook Group
- Hear about P&C news and events
- [www.tinyurl.com/7ev9mzyb](http://www.tinyurl.com/7ev9mzyb)



#### P&C Volunteers Portal

- Join our WhatsApp group to hear about volunteering opportunities
- [www.tinyurl.com/mr9n4txy](http://www.tinyurl.com/mr9n4txy)



## Riverton Primary Campus Board

### About Us

Board Members are volunteers who are part of the school community with parent representatives, community representatives and staff representatives. The Riverton Primary Campus Board (the 'Board') is responsible for the important role of school governance which the Board fulfils by taking part in strategic and business planning, reviewing school policies, complying with reporting requirements, identifying specific needs of the school and promoting the school to the wider community.

### The role of the Board

The Board oversees the development of, and the endorsement of, the Business Plan for the school to ensure that it reflects the vision of the Campus and will meet the needs of the children into the future. Whilst the school leadership team remains responsible for drafting the school Business Plan and for making all operational decisions in respect to the school.

### What we do

- Review and approve Parental Contributions and Charges list.
- Review and approve sponsorship arrangements.
- Review and approve school uniforms.
- Review school budgets.
- Promoting the school to the wider community.
- Request data regarding school testing and have the results of school data explained to them.
- Ask questions of the school leadership team about specific learning programmes, school results and how the school is planning to address any areas of concern that have been identified.

### Ways to engage and support the Board

- Nominate to become a member of the Board when vacancies are advertised through Connect.
- Attend our open Board meetings (usually one per year, notified via Connect)

### Our projects



Queens Jubilee Tree Planting & Commemorative Ceremony

Bird Waterers



Black Cockatoo Conservation



Road & Pedestrian Safety



Parents Survey



# Riverton Primary Dads Group

## Riverton Primary Dads Group

### About Us

Established in November 2020, the Riverton Primary Dads Group, or Dads of Riverton Kids (D.o.R.Ks) as we are also known, are a diverse group of Dads. We are building a community of local fathers and father-figures who want to be better Dads. Who want to be strong role models and have a positive impact on their kids lives. An initiative supported by the Riverton Primary Campus, P&C and The Fathering Project.

### What we do

- We hold Dads and kids events to create special moments for Dads to engage with their kids
- We hold Dads only events where fathers can meet, share and learn from each other
- We support our local school and community

### Ways to engage and support the Dads Group

- Connect with us on our socials
- Register and attend our events
- Encourage fathers, and father-figures, you know to get involved

### Our past events



Dads & Kids Picnic



Dads & Kids Waterplay



Dads & Kids Camp Out



Dads Dinner



Dads Frisbee



Kids Resilience Workshop

### How to connect



#### RPDG WhatsApp Group

- Open to all Dads.
- Free to join.
- Be the first to hear about our events.
- <http://tinyurl.com/h24k73y4>



#### RPDG Facebook page

- Open to all parents.
- Like or follow us.
- Help us build our community of Dads.
- [www.facebook.com/Dads.Of.Riverton.Kids/](http://www.facebook.com/Dads.Of.Riverton.Kids/)



*EALD Women's Business*

A PLACE FOR ALL CULTURES

## Riverton Women's Business

### About Us

The Riverton Women's Business, or EALD Women's Business as it is also known, was established in December 2020 with the aim of connecting, engaging and empowering women in our community through a series of workshops run 8 times a year. An initiative supported by the Riverton Primary Campus and P&C.

### What we do

- We connect women and parents within the school and its wider community
- We host events and connect people with services offered by the City of Canning

### Ways to engage and support the women's group

- Connect with us on our socials
- Register and attend our events
- Encourage women you know to get involved

### Our past events



Diet & Diabetes



Noongar Cultural Workshop



Christmas Arts & Crafts



Migrant Money Matters

### How to connect



#### WhatsApp Group

- Open to all women
- Be the first to hear about our events.
- [www.tinyurl.com/rk42aj33](http://www.tinyurl.com/rk42aj33)



#### Facebook page

- Like or follow us.
- Help us build our community.
- [www.tinyurl.com/4z4u5ef4](http://www.tinyurl.com/4z4u5ef4)



# Parent Tips

## Staying Informed

- Read the school newsletters and Connect notifications. It is worth the effort.
- Attend parent orientation sessions.
- If you're not sure, ask your child's teacher.
- Join all the groups as the info is very helpful.

## Classroom WhatsApp groups

- There are usually classroom WhatsApp groups for every classroom.
- Established by parents and shared by word of mouth or printed QR codes on classroom doors.
- Handy for connecting with other parents.
- Great for getting answers to things like "Is it crazy sock day today?"

## Road & Pedestrian Safety

- Minimise traffic by walking or riding to school.
- Avoid traffic. Enter via the rear oval gates.
- Park at the leisure centre and walk from there.
- Respect the road rules and other parents by not parking your car in the drop and go zones.
- Encourage your kids to cross roads at marked and attended cross walks and to walk their bikes into the school grounds.

## Our School Community

- We have a great community – friendly, helpful, multicultural. Participate and be a part of it.
- Get involved in the Dads and Mums groups.
- Attend the community group events.
- Get to know the other parents.

## Volunteering

- It's a great school and it needs parents to help out. Whether that is with classroom activities, at events, in the canteen or the uniform shop.
- Join a group and contribute, it's really rewarding.
- Any help is appreciated, no matter how small.
- Helping out is a great way to get to know other parents. Make connections. Make friends.
- Leverage your skills or learn new ones.
- You get back what you put in.
- Your kids love seeing you give back!
- The community is better when things happen, and they only happen if people make it happen.

## Raising Concerns

- For class-based problems, always raise it with the teacher first (email located in Connect).
- For anything else, contact the administration.



## Flexischools App

- Canteen orders
- Uniform orders
- Shop and pay online



[www.tinyurl.com/3mx5zdp](http://www.tinyurl.com/3mx5zdp)



[www.tinyurl.com/2tv3d2pr](http://www.tinyurl.com/2tv3d2pr)

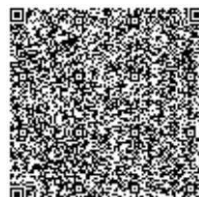


**RIVERTON  
PRIMARY CAMPUS**  
INDEPENDENT PUBLIC SCHOOL



## Riverton Primary Website

- School information and contact details
- Absentee form
- [www.rivertonprimary.wa.edu.au/](http://www.rivertonprimary.wa.edu.au/)



## Connect Login

- Education Department's Connect portal
- Login for school communications
- [www.tinyurl.com/5xr2yb9](http://www.tinyurl.com/5xr2yb9)



# Key 2025 Dates

<b>Term 1 (Wednesday 5<sup>th</sup> February – Friday 11<sup>th</sup> April)</b>		
Day	Date	School/Non-School Day
Pupil free day	Monday 3 & Tuesday 4 February	Non-School Day
First day of term	Wednesday, 5 February	School Day
Labour Day public holiday	Monday, 3 March	Non-School Day
Last day of term	Friday 11 April	School Day
School holidays	Saturday 12 April – Sunday 27 April	Non-School Day

<b>Term 2 (Monday 28<sup>th</sup> April - Friday 4<sup>th</sup> July)</b>		
Day	Date	School/Non-School Day
First day of term	Monday 28 April	School Day
Pupil free day	Friday 30 May	Non-School Day
WA Day public holiday	Monday 2 June	Non-School Day
Last day of term	Friday 4 July	School Day
School holidays	Saturday 5 July – Sunday 20 July	Non-School Day

<b>Term 3 (Tuesday 22<sup>nd</sup> July - Friday 26<sup>th</sup> September)</b>		
Day	Date	School/Non-School Day
Pupil free day	Monday 21 July	Non-School Day
First day of term	Tuesday 22 July	School Day
Last day of term	Friday 26 September	School Day
School holidays	Saturday 27 September - Sunday 12 October	Non-School Day

<b>Term 4 (Tuesday 14<sup>th</sup> October - Thursday 18<sup>th</sup> December)</b>		
Day	Date	School/Non-School Day
Pupil free day	Monday 13 October	Non-School Day
First day of term	Tuesday 14 October	School Day
Last day of Term	Thursday 18 December	School Day
School holidays	Friday 19 December – Sunday 1 February	Non-School Day

